



Long Ping Estate Sing Yan Kindergarten **(2024-2025) K1 Admission Arrangements**

1. Collection of application forms (No Quota)

- Obtain from school in person
- Application form can be downloaded online (<http://singyan.edu.hk>)

2. Application period

- From Sept. 8 to Oct. 31, 2023 (Mon. to Fri. 9:30am to 4:00pm)

3. Document preparation

- Application form
- A passport photo (1.5 x 2 inches)
- A photocopy of child's birth certificate
- 2 self-addressed and stamped envelopes
- \$40 application fee (non-refundable)

4. Interview Arrangement

- Our kindergarten will arrange an interview for all applicants.
- Each applicant can accompanied by one of the parents.
- Interviews will be conducted on November 17, 2023.
- Applicants will receive interview notices when the parents submit the application forms. If the interview notice is lost, it will not be reissued.
- Please note that the date and time of the interviews cannot be rescheduled.
- No photo taking or video recording in the kindergarten area.
- Interview will be conducted in Cantonese.
- When the interviews are arranged for non- Chinese speaking children/ parents, our kindergarten will arrange interpretation and/or translation services for applicants as necessary, or allow parents and children to be accompanied by a Chinese speaking relative/friend during the interview to facilitate communication.

5. Admission Criteria

- Applicant has brother / sister who is studying in our kindergarten
- Applicant's parent(s) or elder sibling(s) as graduate(s) of our kindergarten
- Home location is nearby our kindergarten
- Applicant's interview performance
- Family needs and self-care ability (For full day class applicants)

(As the number of places is limited , please understand that not all applications fulfilling the priority consideration will be guaranteed a school place.)

6. Notification of admission result

- Our kindergarten will announce the admission result by mail on or before Dec. 15, 2023.

7. Registration arrangement

For acquired students

- For successful applicants should process registration on Jan 4 to 6, 2024
- Registration time: 9:30am to 4:00pm (Thu & Fri), 9:30am to 12:30pm (Sat)
- Parents are required to submit the original of the “2024/25 RC” to the kindergarten and pay the registration fee (\$970 Half Day Class / \$1570 Full Day Class)
- Applicants who do not complete the registration procedures by the deadline will be considered withdrawn from the admission.
- After applicants begin school, the registration fee will be refunded in the end of September. If the parents decide to withdraw the place after acceptance, please notify the school by letter. Please note that the registration fee is non refundable and non-transferable. Once withdrawn, the place will no longer be secured.
- Personal data of applicants will be used for application only. For all applicants who fail to be admitted, our school will destroy all relevant information within one year.

For alternate students

- Provided that the applicant fails to register at the school during the registration period, it means that the school places is automatically waived and the school will notify other applicants to replace the school places.

8. Enquiry:

Tel: 24733266 Fax:24733593

Email: admin@singyan.edu.hk

Website: singyan.edu.hk

Address: G/F, Fung Ping House, Long Ping Estate, Yuen Long, N.T.